

Choosing a Cause

Videos:

http://www.youtube.com/watch?v=9pfCGROTQ04&feature=player_embedded http://www.youtube.com/worldvisionuk#p/a/u/2/FN3IXZ-OvGA

Here is a resource to assist you with making charitable donations: www.charitynavigator.org

The process for preparing a monthly budget includes:

- Listing of all sources of monthly income
- Listing of all required, fixed expenses, like rent/mortgage, utilities, phone
- Listing of other possible and variable expenses.

Here is a simple plan you can follow as your budget your expenses:

1.	Total your earnings. Calculate how much money you expect to make this month after deductions. Only include income sources that you know you can depend on.
	Earnings:
2.	Assess your monthly expenses. Make a list of all of your regular monthly expenses, including any money that you spend on fun things like eating out, entertainment or hobbies.
	Monthly Expenses:
3.	Subtract monthly expenses from earnings. This figure is how much you can expect to have left after covering all of your regular monthly expenses.
	Remaining Money:

4. Subtract extra expenses.

Review your plans for the upcoming month, and make a note of any extra expenses that you are likely to incur. This includes gifts, trips, parties, extra meals out, rentals and other miscellaneous purchases. Subtract your extra expenses from the figure recorded in the previous step.

5. **Save.**

The money remaining after covering all of your anticipated expenses can be used to build up your savings and investments.



Budgeting Worksheet

Item HOME	Monthly Bill	
Mortgage/Rent	\$	Total Home Expense:
Repairs	\$	·
Taxes & Insurance	\$	\$
UTILITIES		
Electric	\$	
Water & Sewer	\$	Total Utilities Expense:
Phone (Landline)	\$	
Cable/Satellite	\$	\$
Internet	\$	
TRANSPORTATION		
Car Payment	\$	
Gas	\$	Total Transportation Expense:
Car Insurance	\$	Total Transportation Expense.
Repairs/Maintenance	\$	\$
Other Transportation	\$	٠
(tolls, taxis, parking, sub	oway, bus)	
INSURANCE		Total Insurance Expense:
Life Insurance	\$ \$	
Health Insurance	\$	\$
DEBT PAYMENTS		
(Minimums only)		
Credit Card 1	\$	Total Debit Payments Expense:
Credit Card 2	\$	Total Debit Layments Expense.
Credit Card 3	\$	\$.
Student Loans	\$	\$
Other Loans	\$	
FOOD		Total Food Expense :
Groceries	\$	
Eating Out	\$	\$
OTHER EXPENSES		Total Other Expense:
	\$	
	\$	\$



Estimated Income	
Paycheck (after taxes)	\$
Interest Earned from other Accounts	\$
Savings Amount (Pay Yourself First)	\$
Total Income:	\$
Estimated Expenses	
Home /Apartment	\$
Utilities	\$
Transportation	\$
Insurance	\$
Debit Payments	\$
Food	\$
Other Expenses	\$
Total Expenses:	\$
Total Income	\$
(minus) Total Expenses	\$
Amount left over for miscellaneous items	\$



Name	Computer	Period

Auto Insurance

Descript your favorite car (New or Used)

Name	(Make)	

Model _____

Year _____

Color _____

Current mileage _____

MPG _____Highway

Cost \$ _____

Will you pay CASH or Finance this car? _____ Cash

_____ Finance (Monthly Payments)



What kind of mounted do you need on t	kind of insurance do you need on this ca	ar:
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Go to the Internet and look up five (5) different insurance companies and get a quote from each one.

Insurance Company	Liability	Collision	Personal Injury Protection (PIP)	Other
	\$	\$	\$	\$



Scenario Cards

Your Name Your Name Your transactions: Your transactions: 2/06/10 Received paycheck, deposited 2/16/10 Went to the Mike's supply shop \$600 into checking account and purchased \$45.12 worth of home repair tools 2/17/10 Went to the ATM and withdrew \$60.00 from checking account 2/20/10 Received paycheck, deposited \$600 into checking account 2/15/10 Went to the grocery store and purchased cleaning supplies for \$30.45 2/01/10 Withdrew \$50.00 to go grocery shopping Your Name Your Name Your transactions: Your transactions: 2/22/10 Went to the grocery store and 2/28/10 Received rebate check from purchased food for \$60.12 Jane's Electronics for \$50.00 2/17/10 Withdrew \$40.00 for spending 2/01/10 Got haircut for \$25.00 + \$5.00 cash tip 2/19/10 Transferred \$200.00 from 2/05/10 Withdrew \$40.00 from savings account to checking account competitor ATM, incurring an additional fee of \$2.50



Checking Account Materials

YOUR NAME	2100
YOUR ADDRESS	
YOUR TELEPHONE NUMBER	
Pay to the order of	
	Dollars
You	r Credit
Unio	n LOGO
Trus	мп
*FEDERAL RESERVE BOARD OF GOVERNORS REG., C The fillowing security transact (upsarpase if Alberted inhibity station): Security Section Security Section Chemical Sensitivity Chemical Sensitivity Chemical Sensitivity Absence of timp useds or decord lite upser in algoritor lites Chemical Sensitivity Chemical Sensitivity Advicement algoritor lites With chemical alteration.	ENDORSE HERE: X DO NOT SIGN/WRITE/STAMP BELOW THIS LINE FOR FINANCIAL INSTITUTION USAGE ONLY
CHECKING ACCOUNT DEPOSIT TICKET DATE NAME ACCOUNT NUMBER:	CASH CHECKS TOTAL from the other side TOTAL LESS CASH RECEIVED NET DEPOSIT CONDITIONS OF THREE MANCIAL INSTITUTIONS COLLECTION. AGREEMENT
CHECKING ACCOUNT WITHDRAWAL TICKET DATE NAME SIGNATURE \$	



Balancing Sheet

#	DATE	DESCRIPTION OF TRANSACTION	PAYMENT/ DEBIT		DEBIT (if any)		DEPOSIT/ CREDIT		NCE
			(-)		(-)	(+)			



Materials



Scenarios

Scenario 1	Buying a pair of shoes at the department store, charge it or not?
Scenario 2	Paying for the phone bill, charge it or not?
Scenario 3	At the grocery store, buying a week's supply of groceries, charge it or not?
Scenario 4	At the department store, buying new clothes for back to school, charge it or not?
Scenario 5	At the gas station and paying for gas for your vehicle, charge it or not?
Scenario 6	Paying for leaking roof repair, charge it or not?



Marketing Plan

Create a marketing plan for your product or service

To succeed, entrepreneurs must attract and retain a growing base of satisfied customers. Marketing strategies, though widely varied, are all aimed at convincing people to start using or keep using particular products or services. Business owners should carefully plan their marketing strategies and performance to keep their market presence strong and build customer loyalty.

A marketing plan should include your market research, your location, the customer group you have targeted, your competition, positioning, the product or service you are selling, pricing, advertising, and promotion. Your marketing plan should accomplish the following three tasks.

- Define your business
- Define your customers
- Define your plan and budget

